

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	12 December 2024
Decision Maker (Officer):	Kieran Charles – Sport & Leisure Operations Manager
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation were considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39). The Corporate Director Lee Heley has delegated operational matters relating to the Studio 3 Enhancements at Clacton Leisure Centre to the Sport and Leisure Operations Manager.
Identify which Portfolio Holder(s)/Committee Chairman consulted?	CLlr Mick Barry
Ward Member(s) consulted?	N/A
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	A) The Portfolio Holder for Leisure and Public Realm concurs with the appointment, award and entering into contract for the amount of £28,715 with Inspace Fitness for the Studio 3 Enhancements works at Clacton Leisure Centre
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	As you will be aware, Clacton Leisure Centre has displayed to be a large part within an ever growing and evolving environment. The centre endeavour to find the best value for the services and products that we provide within our facilities and aim to increase the income year on year. As part of the increasing membership base and to accommodate for the growing demands of classes and room hire across the centre, a previous treatment rooms space was converted back

	into an open studio (Studio 3). As such the Studio requires enhancements for a variety of exercise and activity sessions to take place. In the Cabinet meeting held on the 15 November 2024 - Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder approved the proposed adjustments to the 2024/25 budget, as set out in Appendix 1H to the Portfolio Holder's report (A.2) which is allocated £30,000 to complete these works.	
Highlight any associated risks/finance/legal/equality considerations:	Income and customer retention may be affected because members are either leaving or not using the centre due to limited class availability and delays in new product delivery as part of the retention process.	
Details of any Alternative Options Considered and rejected (together with reasons):	Failing to carry out the works and leaving the studio vacant would result in an underutilised space within the building, which could otherwise contribute to reducing the subsidy.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A	
Reason Decision, or supporting Report, is not published: <i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	✓	Not applicable – Decision to be published.
	If Report is not to be published – tick one of the following boxes:	
		The report supporting the Decision contains confidential information
		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		• Relates to an individual
		• Likely to reveal the identity of an individual
		• Relating to financial or business affairs of a person or organisation
		• Relates to a claim for legal professional privilege in legal proceedings
	• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment	

		• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
	<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information Reasons:	

Officers

Signed: K. Charles

Title: Sport & Leisure Operations Manager

Signed:

Title:

In consultation with:

Signed:

Portfolio Holder for Leisure and Public Realm

Signed:

Signed:

Signed:

Section 151 Officer (if required)

Signed:

Monitoring Officer (if required)

Dated: